

Council/Agency Meeting Held: _____	_____ City Clerk's Signature
Deferred/Continued to: _____	
<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied	
Council Meeting Date:            November 15, 2004	Department ID Number:    PW 04-091

## CITY OF HUNTINGTON BEACH REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**SUBMITTED BY:** PENELOPE CULBRETH-GRAFT, CITY ADMINISTRATOR *Penelope Culbreth-Graft*

**PREPARED BY:** ROBERT F. BEARDSLEY, PE, DIRECTOR OF PUBLIC WORKS *R. Beardsley*

**SUBJECT:** Approve Addition Of Maintenance Worker Position For Graffiti Removal

2004 NOV - 2 PM  
 HUNTINGTON BEACH  
 CITY CLERK

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)
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**Statement of Issue:** Staff is currently allocated to graffiti abatement duties for 26 hours per 80-hour pay period. At this level, the removal program does not keep pace with the constant demand for services. To restore graffiti abatement as a full-time service, it is necessary to add a Maintenance Worker position to the Public Works maintenance staff.

**Funding Source:** Funding in the amount of \$40,000 would be appropriated from the General Fund balance to Public Works Building and Grounds Maintenance, Personal Services 10085402.51110 for the remainder of Fiscal Year 2004/05. Costs of approximately \$50,000 will be required annually.

**Recommended Action:** Motion to:

1. Approve addition of full-time Maintenance Worker position to Public Works Maintenance staff, to restore graffiti abatement to its prior level of a full-time activity.
2. Appropriate \$40,000 from the General Fund balance to fund the position through September 2005.

**Alternative Action(s):** Deny the recommended action and continue to allocate staff to graffiti abatement at part-time level.

E-13

# REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: November 15, 2004

DEPARTMENT ID NUMBER: PW 04-091

**Analysis:** Before the staff reorganization in 2003, the Maintenance Division allocated one staff painter to work full-time at graffiti abatement on City structures, facilities, and infrastructure. Due to the personnel reductions necessitated by the 2003 budget cuts, the service level for graffiti abatement was trimmed to 26 hours per two-week period. Since that time, the amount of graffiti requiring abatement has consistently outpaced available staff hours. The result is that graffiti tags remain visible for a longer period before they are removed. When the tags are visible, rival taggers are spurred to create additional graffiti vandalism. This promotes a continuing cycle of increasing amounts of graffiti.

In consideration of the number of graffiti abatement service requests received each week, the Maintenance Division has temporarily reorganized staff to allocate additional hours to graffiti abatement. The addition of a full-time Maintenance Worker position will allow the Maintenance Division to permanently implement the additional level of graffiti abatement without depleting staff from other maintenance activities.

**Fiscal Impact Statement:** Per Council action, a new appropriation must meet one of the following three criteria:

1. It is an unanticipated emergency,
2. It is required to implement labor negotiations, or
3. It is a new expense that is offset by related new revenues.

This new appropriation meets criteria # 1, an unanticipated emergency.

**Public Works Commission Action:** Not applicable.

**Environmental Status:** Not applicable

**Attachment(s):**

City Clerk's Page Number	No.	Description
3	1	Fiscal Impact Statement to be provided by Administrative Services

RCA Author: Jones (Jubinsky)

E-13.2